

Store Assistant

Location: OSpace Store Oxford (Covered Market), Space Store Didcot (Orchard Centre) and other offsite pop-up locations.

Responsible to: Store Operations Manager

Working Hours: Part-time and full-time opportunities available

Contract: Permanent and zero-hour contracts available

Salary: Dependent on experience.

Holiday: 28 days per annum, including statutory holidays.

Equal Opportunities: Space Store strives to be an equal opportunities employer and commitment to this process will be expected

About Us

Space Store has been created to INSPIRE, INFORM, and INVOLVE people with space. Because most people would love to experience space, our company aims to bring space to Earth through an experiential retail store and café dedicated to bringing space to everyone, everywhere, every day.

The Role

Reporting to the Store Operations Manager, the Store Assistant will support the execution of Space Store retail, experience, and café operations. The role would suit someone who has an interest within the space, retail, experience, and food and beverage fields. The role involves executing tasks in order to maintain a successful operation of the Space Store at both the Oxford and Didcot locations and other pop-up and new Oxfordshire location opportunities. The ideal candidate will be highly organised and a 'people person' with a 'can do' attitude, creative, and highly organised.

Main Responsibilities and Activities

The successful candidate will:

- Support the Space Store by providing sales support of merchandise, experiences, and food & beverage services. Task include selling merchandise, helping people with space experiences

such as VR & getting in and out of a replica space suit, and preparing coffee and food and serving to customers.

- Ensure Brand standards are achieved in all areas
- Demonstrate customer care, selling techniques, merchandising skills and a knowledge of current promotions.
- Strive in the achievement of total customer satisfaction.
- Ensure that every customer is given polite, friendly and personal service.
- Strive for nil customer complaints and turn negative customer experiences into positive ones.
- Ensure a good working relationship is maintained with landlord and other site lease holders.
- Support Social Media accounts.

About You

- Interested in Space and communicating about the wonders of space to audiences in a compelling and understandable way.
- Good organisational, time-management and planning skills with the ability to multi-task, work under pressure and use own initiative.
- Ability to exercise effective judgement, discretion, sensitivity, creativity to changing needs and situations.
- A team player with the ability to work with customers and suppliers
- Self-motivated with a high energy level.
- Enjoys “selling” without “selling”

Apply

If you are up for the challenge, please submit your CV by email to Stephen.Ringler@spacestore.co and CC Zephie Isais at admin@spacestore.co and kelly.hogan@spacestore.co